



GAYA COLLEGE, GAYA

(A Constituent Unit of Magadh University, Bodhgaya, Bihar, India)

Proforma of Technical Bid for Manpower Services

RFP Reference No. _____

Date _____

To
The Principal,
Gaya College, Gaya

1. General Information

1. Name of the Security Agency _____

2. Type of Organization (Proprietorship/Partnership/Pvt. Ltd./Society/Others):

3. Year of Establishment _____
4. Registered Office Address _____

5. Branch Office Address (if any) _____

6. Contact Person Name and Designation

7. Mobile Number _____
8. Email Address _____

2. Registration and Legal Compliance

1. **GST Number** _____
2. **PAN Number** _____
3. **ESI & EPF Registration Numbers**
 - ESI _____
 - EPF _____
4. **ISO or Any Other Certifications (if any)** _____
5. **MSME Certificate** _____
(Attach supporting documents for all)

3. Financial Information

1. Audited Financial Statements (Attach for three years)

4. Experience Details

1. Total Number of Years in Security Services _____
2. Past Experiences in Similar Services (Provide Details)

Name of Client	Type of Client (Educational/ Commercial)	Number of Guards Deployed	Contract Period	Contact Details

3. **Ongoing Projects with Client Details:** _____
(Attach Work Orders/Performance Letters as Proof)

5. Compliance and Certifications

1. Is the Society/Agency registered under DGR? **Yes/No**
2. Are all guards police verified? **Yes/No**
3. Are provided personnel trained adequately? **Yes/No**
4. Are personnel compliant with labour laws and ESI/EPF provisions? **Yes/No**
5. Declaration for no involvement in litigation or blacklisting:
 - Has the agency been blacklisted? **Yes/No** (Attach details if yes)
 - Any ongoing litigations **Yes/No** (Attach details if yes)

6. Declaration by the Bidder

It is to certify that I/We have carefully read and understood the provided terms and conditions of the document and agree to abide by all of these. All information provided above is true and correct to the best of my/our knowledge. Any misrepresentation or false statement may lead to the disqualification of my/our bid.

Signature _____

Name _____

Designation _____

Date _____

Seal of the Agency _____